
SAN ANTONIO WATER SYSTEM PURCHASING DEPARTMENT

Issued By: Gina Cappa
BID NO.: 20-1022

Date Issued: February 14, 2020

FORMAL INVITATION FOR BEST VALUE BID (BVB)
FOR THE ANNUAL CONTRACT FOR TELECOMMUNICATION CARRIER BILLING
AUDIT & RECONCILIATION SERVICES
ADDENDUM 2

Sealed bids, one (1) Original and seven (7) copies, addressed to the Purchasing Department, San Antonio Water System, 2800 US Hwy 281 North, Administration Bldg., 5th Floor, San Antonio, TX 78212 will be received until **3:00 PM (CT), February 28, 2020** and then publicly opened and read aloud for furnishing materials or services as described herein below,

The San Antonio Water System Purchasing Department is willing to assist any bidder(s) in the interpretation of bid provisions or explanation of how bid forms are to be completed. Assistance may be received by visiting the Purchasing Office in the SAWS Main Office, 2800 US Hwy 281 North, San Antonio, TX 78212, or by calling (210) 233-3819.

This invitation includes the following:

Invitation for Best Value Bids
Terms and Conditions of Invitation for Bids

Specifications and General Requirements
Price Schedule

The undersigned, by his/her signature, represents that he/she is authorized to bind the Bidder to fully comply with the Specifications and General Requirements for the amount(s) shown on the accompanying bid sheet(s). By signing below, Bidder has read the entire document and agreed to the terms therein.

Signer's Name: _____ Firm Name: _____
(Please Print or Type)

Address: _____

Signature of Person Authorized to Sign Bid _____ City, State, Zip Code: _____

Email Address: _____ Telephone No.: _____

Fax No.: _____

Please complete the following:

Prompt Payment Discount: _____% _____days. (If no discount is offered, Net 30 will apply.)

Please check the following blanks which apply to your company:

Ownership of firm (51% or more):

Non-minority Hispanic African-American Other Minority (specify) _____

Female Owned Handicapped Owned Small Business (less than \$1 million annual receipts or 100 employees)

Indicate Status: Partnership Corporation Sole Proprietorship Other (specify) _____

Tax Identification Number: _____

To report suspected ethics violations impacting the San Antonio Water System, please call 1-800-687-1918.

***** This **Addendum 2** is issued for Bid 20-1022 to do the following:

1. **Extend the bid due date.**
2. **Provide questions and responses to questions 4-7. Questions 1-3 will be responded to in Addendum 3 tentatively to be posted by February 17, 2020.**

IT IS NOT NECESSARY TO RETURN THIS ADDENDUM 2 AS PART OF YOUR BID SUBMISSION

The bid due date is changed from 2/21/20 to 2/28/20 by 3:00 PM (CT).

QUESTIONS AND RESPONSES

1. **Is SAWS looking to engage a firm with call accounting software?**

Response: *Response to be provided in Addendum 3.*

2. **Are all 20 sites listed owned or leased properties by SAWS?**

Response: *Response to be provided in Addendum 3.*

3. **On Page 18, V. Specifications or Scope of Work, it states: Open, schedule, and maintain service repair tickets to include moves, adds, and changes to service (act as liaison with various Telecommunications providers). Is it SAWS intention for this activity to relate to items identified during the audit, or for as an ongoing activity for SAWS?**

Response: *Response to be provided in Addendum 3.*

4. **Given that the proposal is due 7 days after the issuance of answers to questions, which includes delivery time for the proposal, we request that SAWS extend the proposal due date for a week to prepare adequate time to prepare a quality proposal.**

Response: Yes. The deadline has been extended.

5. **Addendum 1 is pdf and is locked & password protected. Are you able to please unlock it and reissue it?**

Response: Yes. Addendum 1 has been unlocked and reissued.

6. **Does the Bid include all telecom carriers, providing services to SAWS, or just those listed under I. General Information, on page 13?**

Response: This bid includes all telecom carriers. The carriers listed in the bid are to provide a general idea, but is not comprehensive, and can change as contracts are entered into or as contracts end.

7. **Does the bid include all of the SAWS locations which may not be listed on the RFP, under Scope Of Work, on page 19?**

Response: This bid does include all SAWS locations. The list of locations on page 19 is current as of today, but is subject to change.

End of Addendum 2